



Pattarawadee Kumpitak



CONTACT ME



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PROFILE

Date of Birth : May 18, 1993
Age : 31 Years
Gender : Female
Marital Status : Single
Religion : Buddhism
Height : 161 cm.
Weight : 55 kg.



PROGRAM SKILLS

- Microsoft Word : Intermediate
- Microsoft Excel : Intermediate
- Microsoft PowerPoint : Intermediate



LANGUAGES SKILLS



Thai



English



Chinese



HOBBIES



CAREER OBJECTIVE

Seeking a Customer Service with a stable company that can put my experience, abilities, knowledge and skills for the company to achieve its objectives.



EDUCATION

Bangkok University | 2011-2014

- Bachelor of Arts : Majoring Airlines Business Management
- Minorng Chinese Language

Triamudomsuksanomklao School | 2005-2011

- Certificate High School : English - Chinese Program



WORK EXPERIENCE

Now Customer Service at Samitivej Srinakarin Hospital

- Assisting customers with inquiries, requests, and complaints in a helpful and courteous manner.
- Providing introductory information to new customers informing customers about real or potential product/service issue

Customer service agent | 6 months

- Checkin counter
 - Reserved areas for passengers to check-in are referred to as counter.
 - Deal with passenger flight queries.
 - Verify travel documents and provide boarding passes.
 - Tell passengers about luggage restrictions.
- Influencer

Receptionist at salon | 2022

- Answer incoming customer service calls & reservation.
- Influencers review.
- Welcome customers warmly.
- Maintaining the shop's and customers' orderliness.

Airport Ambassador | 2 years

- Greeted passenger.
- Answered passenger enquires and giving directions.
- Offered assistance to passenger in need.
- Made an impression on passengers and customers of services
- Made contact with and coordinate with agencies and airlines.

China Eastern Airlines | 26 May 2014 - 09 August 2014

- Trainee Passenger service.
- Provided customer service and use communication skill both Thai and Chinese.
- Other assignments.



QUALIFICATIONS

- Dedicate to work hard and able to work well under pressure.
- Able to work flexible hours, high responsibility.
- Friendly, humble, flexible and helpful.
- Have experience of serving customers.
- Highly adaptable, positive, resilient, open to new ideas.
- Keeping itself calm in the situation of conflict.
- Basic of Sign language.